

# Student Affairs

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California Lutheran University provides a stimulating environment in which students learn and live as part of a community of scholars. Opportunities for individual growth are enhanced by campus involvement. CLU offers a broad range of opportunities so that students may pursue individual interests, as well as dedicate themselves in service to others.

Within CLU's community there are opportunities for worship, as well as cultural, social, recreational, and service-oriented activities. Support services are also available to ensure students receive the assistance needed to have a successful and enriching experience. At CLU, each student is expected to contribute to the common good, promote the welfare of the institution, and strengthen CLU's academic life.

## Campus Activities

A variety of activities are open to graduate students for free including athletic and cultural events. Please note, however, that events funded by ASCLU student fees are open to full-time traditional undergraduate students only.

### Graduate and Professionals Student Council

The mission of the Graduate and Professionals Student Council is to serve as a voice to represent and advise California Lutheran University's Graduate and Bachelor's Degree for Professionals student body.

Meetings are open to everyone! If you are interested in attending meetings or possibly serving as a representative on the Council for your department or program, please visit the GPSC website at [www.callutheran.edu/gpsc](http://www.callutheran.edu/gpsc) for more information.

## Cultural Opportunities

CLU is an exciting place to be, with enthusiastic young artists preparing for careers in drama, music and the visual arts. Each year these students exhibit their fresh talents through numerous plays, concerts, recitals, and exhibitions. In addition to on-campus talent, visiting artists enrich CLU's array of cultural offerings. Most events on campus are free to CLU students.

## Cultural Events Series

CLU's Cultural Events Series features a variety of talented guest lecturers and performers. Dance troupes, authors, poets and musicians are examples of the entertainment one can expect. Recent noted lecturers have included photojournalist Val Mazzenga and authors Tim O'Brien, Kao Kalia Yang and Lisa See.

Included in the fall lecture series are the Harold Stoner Clark lectures. Fascinated by a philosophical sense of wonder about what lies just beyond the reach of scientific research, the late Harold Stoner Clark endowed this annual lecture series. Ecologist Sandra Steingraber, theologian Nancey Murphy, theoretical physicist Brian Greene, and philosopher David Chalmers are among recent featured speakers.

## Festivals and Special Events

The dynamic campus community is host to colorful celebrations throughout the year. Diverse cultures are explored and celebrated through a variety of annual events including Festival de Encuentros, the Asian Festival and national Black History Month.

## Art Collections

CLU's collections include the La Boyteaux Collection of New Guinea Art, the Lou Grubb Collection of Native American Art and European Paintings, the Rev. Patty Hundley Photographic Archive, the Brosius Collection of Philippine Island ethnic materials and other contemporary works. In addition to CLU's own collection, the Kwan Fong gallery regularly displays art and special exhibits.

## Recreation and Athletics

### Intercollegiate

CLU competes in the Southern California Intercollegiate Athletic Conference (SCIAC). Founded in 1915, the SCIAC was one of the first athletic conferences formed in the United States. Membership includes:

- California Institute of Technology
- Claremont-Mudd-Scripps Colleges
- University of La Verne
- Occidental College
- Pomona-Pitzer Colleges
- University of Redlands
- Whittier College

CLU is also a member of the National Collegiate Athletic Association (NCAA), Division III.

The men's intercollegiate program includes:

- baseball
- basketball
- cross country
- football
- track and field
- soccer
- tennis
- golf
- water polo
- swimming and diving

Women's intercollegiate sports include:

- basketball
- cross country
- golf
- softball
- soccer
- track and field
- tennis
- volleyball
- water polo
- swimming and diving

## **Intramural Sports and Fitness**

With emphasis on campus-wide participation, CLU's coed intramural sports program includes:

- basketball
- flag football
- softball
- volleyball
- innertube waterpolo
- indoor and outdoor soccer

In addition, there are many individual events including tournaments, outdoor recreation activities and a variety of other activities.

## **Recreational Facilities**

There are a variety of campus recreational facilities available to graduate students enrolled in a minimum of six semester credits per semester. They include the Forrest Fitness Center and Soiland Recreation Center in the Gilbert Sports and Fitness Center, Samuelson Aquatics Center, and the Paulson tennis courts.

## **Service Opportunities**

CLU is committed to preparing its students to serve their communities, both local and global. As an extension of this commitment, there are several organizations that provide students with opportunities to serve others.

## **Community Service Center (CSC)**

The Community Service Center organizes service projects and provides a learning environment beyond the classroom. Involvement in the center's programs promotes leadership, social responsibility and an understanding and appreciation of differences.

The CSC coordinates a campus wide Service Day in the fall semester. In addition to helping with student matching and placement with local service organizations, the Center coordinates a number of weekend and longer service trips in Southern California and beyond. A primary focus of the CSC is on co-curricular service learning.

## Student Service Organizations

Habitat for Humanity and other student clubs are active in service projects from building homes for the poor to providing necessities to children in Mexican orphanages.

## Worship Services

### Sunday Night Worship

The Lord of Life Student Congregation gathers weekly for Sunday Night Worship at 6PM. This worship of Word and Sacrament recalls the many ways God works to change us. Lord of Life is the student congregation on campus and welcomes all to worship and a variety of activities. LOL is a worshipping, caring, witnessing and learning community that is open to all students regardless of their denomination.

### Common Ground

Wednesday nights at 9:11, Common Ground is held. During this service of meditation and communion, students share their faith convictions, sing, and are offered a time of prayer.

### University Chapel

Thursday mornings from 11:25am - 12:00pm, the CLU community is invited to a worship service in Samuelson Chapel to nurture the spiritual life on campus and engage the dialogue with faith and reason. At the service, Christian faith is articulated and celebrated within the context of the university community.

### Wennes Interfaith Meditation Chapel

People of all faith communities are invited to use the Wennes Interfaith Meditation Chapel located adjacent to Samuelson Chapel. It is open 24 hours a day for prayer and reflection.

### Campus Pastors

The Campus Pastors provide worship leadership and pastoral care for the University. They are available for personal, vocation, and spiritual counseling.

## Support Services

California Lutheran University provides students with the necessary support services to enhance their educational experience and create an environment that is encouraging, caring and conducive to their success.

## Career Services

Career Services provides an array of individualized services and programs to students and alumni at no charge. We provide assistance in job and internship searches, including hundreds of weekly listings on internship, part-time, and full-time positions for all majors/programs at all career levels. Career Services works with more than 20,000 employer contacts and will help you target the employers you want to work for. We help with career assessments, resume writing, interviews, salary negotiations, and more. We also offer a job and internship fair every Spring Semester, a graduate school fair every Fall Semester, and graduate school advising for general programs and Pre-Med/Health and Pre-Law students. Complete a profile at [www.clupostings.com](http://www.clupostings.com) (<http://www.clupostings.com>) to get started.

Website: <http://www.callutheran.edu/students/career-services/>

Facebook: [www.facebook.com/CLUcareer](http://www.facebook.com/CLUcareer) (<http://www.facebook.com/CLUcareer>)

Twitter: [www.twitter.com/CLUcareer](http://twitter.com/CLUcareer) (<http://twitter.com/CLUcareer>)

## Teacher Placement

The School of Education provides a Teacher Placement Service to assist students and alumni in obtaining appropriate positions. For a fee, CLU's Teacher Placement Service will establish and maintain an individual placement file which includes copies of teacher training experience data as well as recommendations of university instructors and supervising teachers. At your request, copies of the placement file are forwarded to prospective employers.

In addition, the School of Education's annual Job Fair provides a forum for representatives of area school districts to meet with and interview students and alumni seeking employment in the teaching field.

For an additional fee, students and alumni can subscribe to a monthly bulletin of job listings. Interested students should contact the School of Education at (805) 493-3420 for further information.

## Multicultural and International Programs

The Multicultural and International Programs Office provides support services to foreign students (on student or exchange visitor visas). Services include local transportation assistance for new students to the campus; an international student orientation program; personal, academic and immigration

advisement; cultural events; workshops; advisement to international/multicultural student clubs; and the coordination of a friendship program with American families in the community.

In addition, the office provides programs and services to Latino, African-American, Asian-American and Native American students. Support services include orientation for new students, academic advising, financial aid and scholarship information, personal and career advising. Cultural programs are provided throughout the year to highlight the contributions of people of color.

The University recognizes the benefits of exchange between students of various cultures and backgrounds and encourages interaction among its diverse student body. It also recognizes that students of other cultures require services as they adjust to life at the University. These support services are provided by the Multicultural and International Programs Office located in the modular offices located between Swenson Center and F Building.

## **The Writing Center**

The Writing Center, in the Pearson Library, helps students develop their writing abilities. Trained composition tutors are available to help students at all stages of the writing process. The staff at the center assists students in focusing, developing and organizing papers, as well as polishing and editing the final draft.

## **Center for Student Success**

The Center for Student Success (CSS) believes in their motto: Supporting students in their academic journey. CSS serves the Cal Lutheran Community by offering academic resources, including an Academic Support Program for Graduate Students on academic probation. CSS is located in Academic Services at 3259 Pioneer Avenue on the Thousand Oaks campus. For more information, please visit our website at [www.callutheran.edu/success](http://www.callutheran.edu/success) (<http://www.callutheran.edu/student-success>) or email [css@callutheran.edu](mailto:css@callutheran.edu).

## **Disability Support Services**

California Lutheran University is committed to providing equal educational opportunities to students with various documented disabilities who choose to self-identify. Students must register with Disability Support Services (DSS) in order to formally request and receive disability-related aids and services.

The DSS staff works together with the student, administrators, and faculty to assure access to course materials, classrooms and other campus buildings as well as on-campus programs and events. Reasonable accommodations and services are determined based on disability information and individual need. These include but are not limited to note-taker services, extended test time, alternative test location, books in alternative formats, adaptive technology lab as well as resources and referrals to other campus services.

All services and accommodations are provided in a confidential manner that promotes independence, self-advocacy, and accountability. In addition, these services are provided in compliance with the Americans with Disabilities Act, Sections 504 and 508 of the Rehabilitation Act, University policies, and state requirements.

DSS is located in Academic Services at 3259 Pioneer Avenue on the Thousand Oaks campus. For more information, please visit our website at [www.callutheran.edu/disabilities](http://www.callutheran.edu/disabilities) or email [dss@callutheran.edu](mailto:dss@callutheran.edu).

## **Student Counseling Services**

Student Counseling Services (SCS) is the campus office that provides enrolled students with personal counseling. SCS is located at 3222 Luther Street and provides confidential personal counseling in a new state-of-the-art facility free of charge for enrolled students (including Graduate students). Counseling is provided by appointment and without an appointment (in crisis circumstances). The counseling at SCS is provided by Licensed Psychologists and by Post-doctoral Fellows who work under the clinical supervision of fully-licensed psychologists.

Students come to SCS for assistance for various reasons. Some of the challenges with which SCS assists students include identity development issues (e.g., sexual identity or racial/ethnic identity difficulties), loneliness, anxiety (Post-traumatic Stress, Obsessive-Compulsive Disorder, Panic, etc.), depression, interpersonal conflicts, romantic relationship problems, sexual behavior concerns, suicidal feelings, substance use difficulties or uncertainties, and eating disorders. By request, SCS also provides educational programming in classes and in residence halls regarding mental health issues.

Students can call SCS to schedule an appointment or can come to the center and schedule an appointment live. Individual and group counseling are available. There is also a meditation room for self-guided work and biofeedback. To book an appointment- please call 493-3SCS (727). SCS is open M-F 9:00am - 5:00pm, except for lunch from 12:00pm-1:00pm.

## **Community Counseling Center**

The counseling services of the Community Counseling Center are available to non-students of all ages, to couples, and to families. Assistance is provided in a variety of areas including assessment, personal growth, premarital counseling, couple conflict, family discord, sexual adjustment, substance abuse, separation, divorce, child and adolescent counseling, and personal loss. Fees for counseling services are determined on a graduated basis according to client income. The policy of the center is to provide relatively low cost services.

The center functions as a training facility for second-year graduate students in marriage and family counseling. Training is supervised by a licensed psychologist and/or a licensed marriage, family and child counselor.

Research in areas of family studies and human development is conducted at the center. The center is also a resource for meeting the educational needs of the community in areas such as parenting skills, parent-child relationships, communication skills and personal effectiveness. Faculty, staff, and community professionals participate in the design and delivery of the educational component of the center.

## Pastors

The campus pastors are available for personal and spiritual counseling. Family crises, relationship issues, and vocational questions are among the many issues students may need to address.

## Health Services

### Student Health Center

Health Services is available to all full-time or residential CLU students.

Services are provided by a Physician Assistant and/or staff nurses. Services available include: diagnosis and treatment of acute medical problems; first aid for medical emergencies; education and treatment related to human sexuality, including annual women's health exams, pregnancy testing, contraception, and testing and treatment for sexually transmitted infections; laboratory tests; medical referrals as needed; and immunizations. There are charges for office visits (usually \$10), labs, procedures, medications, and physicals. Some over-the-counter and prescription medications are available at Health Services or a prescription can be written for the student to bring to a local pharmacy. We take cash, checks, and most credit and debit cards. Please call (805) 493-3225 for an appointment.

For more information and current hours please visit our website at [www.callutheran.edu/health\\_services](http://www.callutheran.edu/health_services)

## Campus Policies

### Standards of Conduct

The Standards of Conduct are part of the California Lutheran University commitment to holistic student development. It is the University's purpose to assist students in developing a personal set of values and ethics, managing emotions, making decisions and following through on commitments, becoming more independent, recognizing interdependence and accepting the consequences of personal actions and decisions.

The Standards of Conduct were not established to be judgmental, but rather to ensure individual responsibility and an environment that contributes to a learning community.

The CLU community assumes that each student who enters the University possesses an earnest purpose; the ability to exercise mature judgment; the ability to act in a responsible manner; a well-developed concept of, and commitment to, honor, morality and integrity; and a respect for law and the rights of others. This assumption prevails unless a student negates it through misconduct.

The Standards of Conduct shall apply to conduct that occurs on university premises, at university-sponsored activities, and to off-campus conduct that adversely affects the university community and/or the pursuit of its objectives.

Each student shall be responsible for his or her conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and between the terms of actual enrollment (even if their conduct is not discovered until after a degree is awarded). The Standards of Conduct shall apply to a student's conduct even if the student withdraws from the University while a disciplinary matter is pending.

Public postings or displays of information pertaining to and/or in direct violation of university policy are subject to disciplinary action. This includes but is not limited to websites, Facebook, Myspace, blogs, online messaging, and other sources on or off line.

The Vice President for Student Affairs/Dean of Students shall decide whether the Standards of Conduct shall be applied to conduct occurring off campus on a case by case basis.

The University adopts only such policies and procedures that seem necessary for the welfare of the educational community. Each student associated with California Lutheran University is expected to be familiar with and to follow all policies and procedures promulgated by the University.

Failure to abide by the policies and procedures as outlined in the Standards of Conduct may result in disciplinary action and sanctions.

## General University Policies

The following are prohibited:

1. Verbal abuse, harassment, retaliation, intimidation, or in any way threatening the well-being of another individual.

2. The physical abuse, harassment, retaliation, intimidation, or in any way threatening the health or safety of any person on or off University property.
3. Reckless, disorderly, rude, or lewd conduct on University property or at official University functions. Disorderly conduct includes but is not limited to: Any unauthorized use of electronic or other devices to make an audio or video record of any person while on university premises without his or her prior knowledge, or without his or her effective consent. This includes, but is not limited to, surreptitiously taking pictures or video of another person, or other stalking behaviors deemed inappropriate by the University.
4. Attempted or actual theft or unauthorized possession of University property or other property on campus.
5. Attempted or actual burglary of University property or other property on campus.
6. Attempted or actual theft or unauthorized possession of a University vehicle or other vehicles on campus.
7. Misusing, destroying, vandalizing, or attempting to destroy or vandalize University property or other property on campus.
8. Unauthorized entry or use of University facilities.
9. Failure to comply with the directions and/or requests of a University official (i.e., Campus Safety Officers or any University employees, including Resident Assistants) in the performance of his or her duties. Examples include, but are not limited to: obstinate behavior or refusal to provide information requested, evasiveness, running or leaving the scene when requested to remain present, hiding, and/or breaching a signed roommate contract as facilitated by a Residence Life and Student Conduct staff member.
10. Creating a fire, safety, or health hazard of any kind. This includes personal hygiene, cleanliness of shared living spaces and personal property, activating a fire alarm without the existence of a fire or a similar emergency situation, failing to evacuate the building during a fire alarm and/or abusing fire and safety equipment.
11. Creating excessive noise or disturbing the peace.
12. All forms of academic dishonesty (see "Academic Policies" for further information).
13. Knowingly furnishing false information to the University, forgery, alteration or misuse of University documents, or University instruments of identification.
14. Disruption or obstruction of teaching, research, administration, disciplinary proceedings, public functions or other activities of the University, including interference with the freedom of movement of any member or guest of the University community.
15. Actions violating University policies by a student's guest.
16. Abuse of the Student Conduct System (see "Student Conduct System" for further information).

## Alcohol and Other Drug Information

*The specific guidelines governing the use of alcohol and other drugs on the campus are included in the policy section of this handbook. However, it is important to understand the context within which those policies are created. The Drug-Free Schools and Communities Act of 1991 outlines clear expectations of universities in preventing the illegal use of drugs and alcohol on our campuses. In addition, the abuse of alcohol and other drugs continues to be a major problem on campuses across the country. The majority of traffic accidents, vandalism, suicide, physical abuse, fights and sexual assaults involve the use of alcohol or drugs by the individuals involved. Relevant sections of State and local statutes regarding alcohol and drugs are summarized below.*

### University Policy on Alcohol

1. Campus standards do not allow alcoholic beverages, including empty alcohol containers on campus.
2. All persons in the presence of alcohol confronted by a university official (i.e., Campus Safety, Residence Life and Student Conduct staff, including Resident Assistants) will be documented for a policy violation. All alcohol and items containing alcohol will be disposed of and/or confiscated. Beer bongos and/or other paraphernalia used in the consumption of alcohol may be confiscated and/or destroyed.
3. Use or possession of alcohol by students off campus is subject to local laws and University discipline.
4. Undesirable behavior both on and off campus resulting from on or off campus use of alcohol is subject to University discipline.
5. Hosting groups or parties where large numbers of persons and/or large quantities of alcohol are present is a flagrant violation.
6. Possession of a keg on campus is a flagrant violation of the alcohol policy and is subject to increased sanctions. The University reserves the right to confiscate and hold all kegs, party balls, taps and other alcohol paraphernalia.
7. No alcohol related, or similarly offensive posters, stickers, caps, lights, etc., may be displayed in residence hall windows or on the outside of doors. Bottle caps are not allowed on ceilings or walls.
8. Due to health and safety risks, competitive drinking events and games are prohibited both on and off campus. Planning or participating in such events will result in University disciplinary action for organizers and participants.

The following are exceptions to this policy:

Faculty and professional staff members who live on campus are allowed to have alcohol in their residences, but may not serve alcohol to or in the presence of undergraduate students.

Graduate students who live in university-owned residences segregated from undergraduate student housing are allowed to have alcohol in their residence, but may not serve alcohol to or in the presence of undergraduate students.

Alcohol is allowed and may be served in the President's Residence to guests other than undergraduate students at his or her personal discretion.

Communion wine at on-campus worship services is allowed.

Alcohol is allowed on campus and may be served at special events where specific permission is sought and granted by the President of the University (or designee). These special events include, but are not limited to, wedding receptions, dinners for Regents or other guests of the University, and receptions held on campus by external organizations. Distilled spirits are never permitted at approved special events and all non-distilled spirits must be served by catering services holding license to do so. On campus University residential facilities will not be considered for this exception.

Students participating in Study Abroad programs sponsored through the Cal Lutheran Study Abroad Office are held to the "Guidelines on Alcohol and Illicit Drug Use" as outlined in the Study Abroad Handbook.

## Alcohol Policy Violation Sanctions

Following is a list of the minimum sanctions for students found responsible for having violated the University Policy on Alcohol. The University reserves the right to impose further sanctions up to and including expulsion/dismissal from the University.

1st Violation Disciplinary warning, participation in an alcohol education program, students under 21 years of age are informed that parents/guardians will be notified if further violations occur

2nd Violation Residence Hall Probation, Educational Review, parents/guardians of students under 21 years of age notified

3rd Violation Residence Hall Suspension, University Probation, parents/guardians of students under 21 years of age notified

4th Violation Suspension from the University, parents/guardians of students under 21 years of age notified

During each alcohol related policy violation, the student is issued an Alcohol Policy Review acknowledging awareness of the university policy on alcohol, and acknowledging that future Alcohol Policy Violations will result in a minimum of the above outlined sanctions.

## University Policy on Drugs

1. The use, possession, or trafficking of non-prescription amphetamines and barbiturates, narcotics, inhalants, LSD, marijuana, consumable items containing illegal drugs and/or other hallucinogenic agents is a violation of state and federal laws. Further, the non-prescription possession, usage, and/or trafficking of any of the above agents is in violation of the policies of California Lutheran University and can result in suspension, dismissal or expulsion from the University. Medically recommended marijuana is not recognized by federal law or by the University as a legal prescription. Therefore, possession of marijuana on campus for any reason is strictly prohibited. All drugs and paraphernalia will be confiscated and/or destroyed.
2. California Lutheran University will not tolerate drug sales and/or distribution. California Lutheran University reserves the right to expel any student for the sale and/or distribution of prescribed or non-prescription amphetamines and barbiturates, narcotics, inhalants, LSD, marijuana and/or other hallucinogenic agents.
3. Being in possession of a prescription drug not prescribed to the student is prohibited and will be confiscated.
4. Being under the influence of illicit drugs is considered a violation of the University policy on Drugs.

## University Policy on Paraphernalia

1. California Lutheran University prohibits the use or possession of paraphernalia or any object that can be used in the consumption or distribution of an illegal drug. Examples include, but are not limited to, a marijuana pipe, bong or blow tube, vaporizers, e-hookahs, a scale used for measuring quantities of an illegal drug, medical marijuana bags and containers, grinders, hookahs and hookah components. While these items can be used for legal purposes, they are prohibited because of their common misuse.
2. No drug related, or similarly offensive posters, stickers, caps, lights, etc., may be displayed in residence hall windows or on the outside of doors.

## University Policy on Smoking

1. In accordance with the City of Thousand Oaks Municipal Code and University standards, no smoking is allowed in any building on the California Lutheran University campus or within 20 feet of any building. This includes vapor and e-cigarettes.
2. Hookah, hookah components, hookah/shisha/vaporizer pens and e-hookahs are strictly prohibited on campus.
3. Specifically designated smoking areas beyond 20 feet from any building will be determined by the supervisor of each residence hall complex.
4. For the Pacific Lutheran Theological Seminary campus: In accordance with the City of Berkeley Municipal Code, no smoking is allowed in any building on the Pacific Lutheran Theological Seminary campus or within 25 feet of any building—this includes vapor and e-cigarettes. Additionally, the City of Berkeley Municipal Code prohibits smoking in multi-unit housing and common areas. Common areas include adjacent streets, adjoining parking lots, nearby outdoor seating, shared outdoor spaces, and areas open to the public. Specifically designated smoking areas beyond 25 feet from any building or common area will be determined by PLTS Administrators. These designated smoking areas may be closed during seasons of high fire risk.

## University Policy on Student Harassment

*The University seeks to create and maintain an academic environment in which all members of the community are free from harassment and bullying based on sex (including pregnancy, childbirth, breastfeeding or related medical conditions), race, religion (including religious dress and grooming practices), color, gender (including gender identity and gender expression), national origin or ancestry, physical or mental disability, medical condition, genetic information, marital status, registered domestic partner status, age, sexual orientation, veteran or military status or any other basis protected by federal, state or local law, ordinance, or regulation. California Lutheran University espouses values that infuse the academic and residential life of its campus. Expressed attitudes of condescension, hostility, role stereotyping, and social or sexual innuendo weakens the health of the community. Furthermore, harassment compromises the integrity of a liberal arts education, because it makes the learning and working environment hostile, intimidating and offensive; it destroys opportunities for students to develop a strong, positive self-concept and the sense of self-confidence which is essential to living out the ideals of a liberal-arts education. In addition, persons who harass others compromise their own integrity and credibility. Consequently, no form of harassment will be tolerated at California Lutheran University.*

### Harassment

Harassment refers to unwelcome behavior that is offensive, fails to respect the rights of others, and interferes with work, learning, living, or campus environment. Harassment includes intimidation, invasion of privacy, or any threat to the well-being of a person or a group which is communicated verbally, in writing, or through contact by telephone, computer, a third party, or by any other means of communication. Forms of harassment include, but are not limited to:

1. Verbal: Conduct such as suggestive comments, derogatory slurs, off-color jokes, threats, suggestive or insulting sounds, etc. Verbal harassment also entails using the telephone to harass others. This includes, but is not limited to, unwanted phone calls, hang-ups, unwanted voice mail messages, obscene calls.
2. Non-verbal/Visual/Electronic/Written: Conduct such as derogatory or inappropriate posters, pictures, cartoons, faxes, emails, text or instant messages, postings on social media sites or other applications, or drawings, suggestive objects or pictures, graphic commentaries, leering, obscene gestures.
3. Physical: Conduct such as unwanted physical contact including touching, interference with an individual's normal work or movement, assault.

### Retaliation

Retaliation is a violation of University policy to retaliate against anyone for exercising the right to make a complaint. This includes attempts or threats of retaliation, or efforts to impede an investigation. Retaliation is a violation of this policy whether or not the underlying claim of harassment, discrimination, sexual harassment or sexual misconduct is proven.

### Sexual Harassment

Any sexual advances, requests or demands for sexual favors and other physical, verbal or visual conduct of sexual nature constitute sexual harassment when:

1. Such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance, creating an intimidating, hostile or offensive work, learning, living, or campus environment; or
2. Submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting the individual; or
3. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic program.

Any student who feels subject to such harassment, or becomes aware of an actual or potential incident of sexual harassment, should report the incident immediately, either verbally or in writing, to any one of the following people:

- Jim McHugh  
Title IX Coordinator, Special Assistant to the President for Athletic Affairs  
Gilbert Sports and Fitness Center  
(805) 493-3684
- Leanne Neilson  
Provost/Vice President for Academic Affairs  
Administration Building  
(805) 493-3145
- Melinda Roper  
Vice President for Student Affairs/Dean of Students  
Middle Modular Unit in front of Swenson Center  
(805) 493-3553
- Patricia Parham  
Asst. Vice President for HR  
Welcome Center Building  
(805) 493-3185



CLU will respect the complainant's right to confidentiality in both informal and formal procedures. The complainant will be supported and any attempted reprisals will not be tolerated.

Many additional policies exist for students at California Lutheran University. To access additional policies, go to [www.callutheran.edu/StudentLife](http://www.callutheran.edu/StudentLife) and follow the link to the Online Student Handbook. To request a paper copy of the policies, contact the Residence Life and Student Conduct Office at [conduct@callutheran.edu](mailto:conduct@callutheran.edu) or (805) 493-3220.

## **Residence Life**

The University is a residential institution with approximately 1,400 full-time undergraduate students residing on campus. There are suites available that are shared by two or three students. Students seeking housing should contact the Residence Life and Student Conduct Office in Mt. Clef Hall at (805) 493-3220.

## **Graduate Students**

On-campus housing is available for graduate students. These suites have single bedrooms as well as full kitchens. Graduate rooms are available on a first-come first-served basis. Please contact the Residence Life and Student Conduct Office for more information and to fill out a housing application.

## **Campus Dining**

The Centrum Café, located in the Orville Dahl Centrum adjacent to Alumni Hall, offers a variety of entrees, sandwiches, pizza, soup, and salads. Open 8 a.m. to 11 p.m. Monday through Thursday and 8 a.m. to 7 p.m. on Fridays for the convenience of evening students.

Jamba Juice is conveniently located in the courtyard near Ahmanson Science Center, Soiland Humanities Center and Spies-Bornemann Center for Education and Technology. It is open from 9 a.m. to 8:30 p.m. Monday through Thursday and 9 a.m. to 4 p.m. on Fridays.