

# Master of Science in Counseling and Pupil Personnel Services

---

This program is designed to prepare individuals to perform counseling services in schools at all grade levels. The Master of Science in Counseling and Pupil Personnel Services authorizes individuals to become school counselors in kindergarten through 12th grade. Candidates who complete a Master of Science in Counseling and Pupil Personnel Services are also eligible to become counselors at the college level.

## Program Outcomes

Reflective, principled Counseling and Pupil Personnel Services program graduates will be able to:

1. Design, implement, and evaluate standards-driven, comprehensive counseling and guidance programs in K-12 schools that are needs based;
2. Consult and collaborate with teachers, parents, and other professionals in order to solve student problems;
3. Advise students about their educational and career plans;
4. Counsel students individually about their personal and social development;
5. Counsel students in groups about their personal/social and/or academic development;
6. Understand factors contributing to and methods and programs for supporting student success;
7. Enlist knowledge of social and cultural influences that may impact learning and demonstrate competence as an advocate for diversity and inclusion.

## Admission to the Master of Science in Counseling and Pupil Personnel Services

To assure a prompt admission decision, applicants for admission to the Master of Science in Counseling and Pupil Personnel Services should submit all application materials by July 1 for fall semester and November 1 for spring semester. All application materials are to be collected by the applicant and submitted together. Admission decisions for regular standing are based on the following materials in the applicant's file:

1. A completed application form and non-refundable application fee
2. Official transcripts showing a bachelor's degree from a regionally accredited U.S. institution or equivalency
3. Test scores from the Graduate Record Examination (GRE) or an approved petition to waive the examination, based on criteria cited below\*
4. A personal statement following the guidelines included in the admissions packet
5. Three professional letters of recommendation
6. Evidence of initial interview and program advisement with a faculty adviser

\*Applicants whose undergraduate records do not satisfy the criteria set forth in paragraphs A-D below must include Graduate Record Examination scores in their admission portfolios. The admission test may be waived for applicants who present an official transcript of previous college work from a regionally accredited college or university reflecting any one of the following criteria:

- (a) An undergraduate, upper division grade point average of 3.0 or higher (on a 4.0 scale); or
- (b) A combined grade point average of 3.0 or higher for the most recent 60 units of study consisting of any of the following: graduate course work, upper division post-baccalaureate course work (exclusive of extension or continuing education work) and upper division undergraduate course work; or
- (c) A minimum of nine units of graduate course work completed with a 3.5 grade point average; or
- (d) A previously earned master's degree.

Note: International applicants must submit the following:

1. An International Student Application Form and additional required documents
2. GRE and TOEFL scores if undergraduate work was completed at other than a regionally accredited U.S. institution

Note: Changes in state law may alter requirements.

## Requirements for the Master of Science in Counseling and Pupil Personnel Services

Completion of the courses required for the M.S. in Counseling and Pupil Personnel Services listed below totaling between 49 and 52 units:

EDCG 504	School Law	3
EDGN 509	Introduction to Educational Research	3
EDGN 510	Educational Research Design and Methodology	3
EDCG 512	Lifespan Human Development And Student Learning	3
EDCG 521	Counseling Theory and Practice	3

EDCG 523	Group Process and Leadership Group Process & Leadership	3
EDCG 524	Consultation Collaboration and Supervision	3
EDCG 525	Interventions for Safe Schools and the Promotion of Student Resiliency	3
EDCG 526	Microskills in Counseling	3
EDCG 527	Educational and Career Planning	3
EDCG 528	Practicum	3
EDCG 529	Organization and Administration of Pupil Personnel Services	3
EDCG 532	Systems Approaches in Schools: School Counselor As Collaborative Leader	3
EDCG 533	Field Study in School Counseling I	2
EDCG 534	Field Study in School Counseling II	2
EDCG 554	Educational Measurement	3
EDCG 581	Diverse Perspectives in Education and Culturally Proficient Leadership	3
2. Select one of the following:		0-3
Comprehensive Examination		
EDGN 599	Thesis Research ((Optional))	
Total Hours		49-52

## Requirements for Pupil Personnel Services Credential

1. Completion of courses required for the Master of Science in Counseling and Pupil Personnel Services.
2. Certificate of Clearance (fingerprint clearance)
3. Basic Skills – verification of passing score on California Basic Educational Skills Test (CBEST) or equivalent
4. The PPS Internship Credential in School Counseling is available to candidates seeking employment with participating school districts. Candidates may submit an application to the Credential Office after meeting the following requirements:
  - a. have an offer of employment;
  - b. have been admitted to the program;
  - c. have fulfilled the Basic Skills requirement; d) have a valid Certificate of Clearance; have completed seven designated courses; and have received adviser approval.
5. PPS candidates are required to obtain professional liability insurance prior to fieldwork in K-12 settings (see adviser for details).

Note: Changes in state law may alter requirements.

## Requirements for the Child Welfare and Attendance Specialization

Candidates who complete the current PPS Credential Program in School Counseling at CLU and hold a valid PPS credential in School Counseling are eligible for the CWA Specialization upon completion of EDCG 540 . EDCG 540 may be taken concurrently with EDCG 534 (Field Studies II). This seminar includes an additional 150 field hours (50 may be taken during EDCG 533 and EDCG 534 ).