

# External Relations

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Controversial Issues or Speakers  
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Access to Donor Lists

## Controversial Issues or Speakers

California Lutheran University is committed to free and responsible inquiry and discussion. It believes that, together with many church-related and private institutions of higher learning, California Lutheran University offers an especially appropriate setting for this kind of intellectual activity. Because of its objective of serving the church through relating students' responsibility to the whole of God's universe, the University encourages intellectual inquiry within any and all areas of legitimate academic concern. These areas will include topics of potential controversy and involve controversy and controversial personnel.

Programs involving controversial issues or personnel may be presented under the auspices of the University itself or recognized organizations on the campus of California Lutheran University. However, such presentation does not imply approval or disapproval by the University or the sponsoring organization of the viewpoints expressed. The University simply believes that the venting and discussion of issues of this kind in an academic setting will, in the long run, have a salutary effect in that the intended focus is on the stimulation of the intellect rather than the incitement of the emotions. The University further believes that the best results can be obtained from programming if subjects of controversy are examined from more than one point of view during the academic year.

## Solicitations

### 1. Employees of the University

To minimize personal inconvenience and interference with orderly University operations, no employee will sell, solicit, or promote subscriptions, pledges, memberships or other types of support for any drives, campaigns, causes, or organizations on institutional property during working time. Distribution or circulation of leaflets, pamphlets, circulars, cards or other literature is not permitted during working time or in work areas, unless specifically authorized by the appropriate divisional vice president or his or her representative.

### 2. Commercial Solicitation

Commercial solicitation is not permitted on the campus of California Lutheran University in work areas or during work time. Exceptions to this policy are as follows:

- to meet with students with whom appointments have been made previously,
- to discuss the policy on solicitation with University administrators,
- to honor terms of various service contracts, or
- to meet with various University officials regarding pertinent services and products appropriate to their functional areas.

Working areas are all areas of the campus except the cafeteria/coffee shop, parking areas, and designated employee lounges where employees are permitted to take their breaks and/or meals.

Working time does not include break periods, meal times, or any other specified periods during the work day when employees are not properly engaged in performing work tasks.

### 3. Gift Solicitation

To avoid the possibility of donors to California Lutheran University being approached by several persons, the general policy is that solicitation of gifts is the responsibility of the University Advancement Office and that direct approach to potential donors by members of the faculty and staff must be made with the knowledge of the University Advancement Office.

Only the Board of Regents is authorized to take final action in accepting gifts. The Administration may accept gifts of such types as have previously been authorized by the board.

## Recognition and Honors

Granting recognition and honors to people outside the University community is a way for the institution to honor outstanding accomplishment. The California Lutheran University awards and honors program is designed to recognize extraordinary achievements and contributions distinguished by long-standing commitment to values consonant with the goals of California Lutheran University. No award will be made to a member of the Board of Regents or any person holding a paid position at the University.

### 1. Major Recognition and Honors

#### A. Honorary Doctorate

The Honorary Doctorate will be given to an individual for distinguished contribution to a field or profession. There will be three degrees granted.

- DOCTOR OF HUMANE LETTERS (L.H.D.) This will be granted for distinguished contributions in the arts, humanities or natural sciences.
- DOCTOR OF LAWS (L.L.D.) This will be granted for distinguished civic contribution or contribution to a field or profession.
- DOCTOR OF DIVINITY (D.D.) This will be granted for distinguished service to the church and or creative contribution to theology.

No more than five honorary degrees will be granted in one year and no more than three on any occasion. Service to California Lutheran University will be a desired attribute of the recipient.

#### **B. The Distinguished Service Award**

The Distinguished Service Award will be granted for exceptional service to the church, California Lutheran University, or society as a whole. Although no specific limit is set on the number of awards in a given year, this honor will be accorded sparingly.

#### **C. The Exemplar Medallion**

The Exemplar Medallion is awarded to individuals who are examples of excellence in service, and the recipients are held before the students of California Lutheran University as worthy models of a good and useful life. The recipients are named "Exemplars of the University" and their names are inscribed on a plaque that is the permanent roll of "Exemplars of the University."

#### **D. The Landry Medal**

The Landry Medal is awarded to individuals who are recognized as leaders in their chosen profession; have provided humane and moral leadership in the institution or organization or environment in which they work; have a national reputation; have made a clear identification with the Christian community; and are models for American youth.

## **2. Procedures**

### **A. Nomination and Selection**

#### **i Honorary Doctorate**

The Honors Committee (see Section One.III.B.6.) will receive personal nominations from the members of the faculty, the administration, the Convocation and the Board of Regents. Nominations will be accompanied by a letter of nomination and a vita and are normally due on October 15.

The Honors Committee will review nominations and recommend candidates to the faculty and to the Board of Regents. Only nominations presented by the Honors Committee may be considered by the faculty or the board. The action of the faculty will be reported to the Board of Regents together with appropriate indication of faculty sentiment. The Honors Committee will present its final recommendations to the Board of Regents for action. Approval by the Board of Regents and the faculty is required for the degree to be awarded.

#### **ii The Distinguished Service Award**

The Honors Committee will receive personal nominations from the members of the faculty, the administration, the Convocation, and the Board of Regents. Nominations will be accompanied by a letter of nomination and a vita, and are normally due on October 15.

The Honors Committee will review nominations and recommend candidates to the faculty and the board. Only nominations presented by the Honors Committee may be considered by the faculty or the board. The action of the faculty will be reported to the Board of Regents together with appropriate indication of faculty sentiment. The Honors Committee will present its final recommendations to the Board of Regents for action.

#### **iii The Exemplar Medallion**

The Honors Committee will receive personal nominations from the members of the faculty, the administration, the Convocation and the Board of Regents. Nominations will be accompanied by a letter of nomination and a vita, and are normally due on October 15.

The Honors Committee will review nominations and will recommend candidates to the faculty and to the Board of Regents. Only nominations presented by the Honors Committee may be considered by the faculty or the board. The action of the faculty will be reported to the Board of Regents together with appropriate indication of faculty sentiment. The Honors Committee will present its final recommendations to the Board of Regents for action.

#### **iv The Landry Medal**

Nominations will be solicited directly by the President.

The Honors Committee will review nominations and recommend candidates to the Board of Regents for action.

#### **v All Other University Awards and Recognition**

The Honors Committee will review and approve guidelines and procedures for all other awards and recognitions. (Student honors and awards are not included.)

**Access to Donor Lists**

Access to address lists or donor lists is limited to administrative and faculty departments and student organizations and committees. Use of such lists must be approved by the Vice President for University Advancement. Requests will be completed in the order of submission.